

Police Officer

City of Royal Oak, MI

FY15/16 Base Salary: \$44,495 (start for 0-2 years exp.) or \$51,057 (start for 2+ years exp.) - \$62,763

The City of Royal Oak is establishing a civil service eligibility list for the position of *Police Officer*.

A **Police Officer** upon application, shall meet the following requirements:

1. A minimum of two years of college education, at least 60 semester hours, from an accredited and recognized college or university. **(Applicants must meet this requirement by the end of this semester.)**
2. Must be a citizen of the United States of America.
3. Must have passed the Michigan Commission on Law Enforcement Standards written and physical agility tests as required by state law, and as evidenced by a valid official notification.
4. Have a valid motor vehicle operator's permit with good driving record.

GENERAL STATEMENT OF DUTIES: A **Police Officer** is responsible for the protection of life and property through the enforcement of laws and ordinances. Work will usually consist of routine patrol tasks performed in accordance with departmental rules and regulations. A superior officer regularly checks the work of a **Police Officer** and gives specific instructions and assistance when special problems arise, although the **Police Officer** is required to exercise independent discretion when faced with emergency conditions. Work may involve an element of personal danger. Communications are maintained with headquarters through a two-way radio system.

QUALIFICATIONS FOR EMPLOYMENT:

Some knowledge of modern law enforcement principles, procedures, techniques and equipment.
Ability to read, interpret and obey laws, regulations and departmental rules.
Ability to understand and carry out oral and written instructions, and to communicate effectively.
Ability to analyze situations and to adopt a quick, effective and reasonable course of action.
Ability to develop skill and discretion in the use of firearms.
Ability to deal courteously but firmly with the general public.
Ability to learn the geography of, and surrounding, the City of Royal Oak and the location of important buildings.
Ability to communicate effectively orally and in writing.
Ability to function effectively under stress and in emergency situations.
Ability to remember names, faces, pertinent facts and details of incidents; a keen sense of observation.
Ability to successfully complete all job related training during the probationary period.
Skill in the operation of various tools and equipment such as police car, police radio, radar gun, handgun and other weapons as required, as well as pager and first aid equipment.
Willingness to work outdoors and occasionally be exposed to wet and/or humid conditions, extreme cold and extreme heat.

APPLICATION PROCESS:

1. Applicants must visit www.empco.net/testing to register for the EMPCO Police Officer exam.
There is a fee to take the examination, but results of this one test will be accepted by all participating police departments in Michigan. The City of Royal Oak requires a minimum passing score of 70.
2. Applicants must submit a City of Royal Oak employment application packet.
Application packets are available online at <http://www.romi.gov/jobs> or in the Human Resources office at City Hall: 211 S Williams St, Royal Oak, MI 48072.

In order to qualify for further processing, applicants must have both an EMPCO test score AND a City of Royal Oak application on file with Human Resources no later than **4:00 PM, Monday, July 18, 2016**.

(Qualified individuals appearing on the EMPCO list prior to the deadline will be contacted via email and reminded to complete a City of Royal Oak application. Only those who meet the minimum qualifications AND complete the above application process will be eligible to appear on the City of Royal Oak Police Officer Eligibility list.)